

FRUITPORT COMMUNITY SCHOOLS
CLAIM FORM for the PURCHASE OF SICK LEAVE DAYS
Bus Drivers/Food Service Association Master Agreement
Article 11 Section B(5)

Per the Master Agreement between the Fruitport Board of Education and the Fruitport Bus Drivers/Food Service Association, Article 11, Section B (5), an eligible employee may on a once-a-year basis elect to convert up to a maximum of ten (10) sick leave days into a calendar year-end bonus at the rate of \$6.50 per hour for transportation employees and \$5.50 per hour for food service employees. An employee must maintain a balance of at least twenty (20) accrued sick leave days in his/her account after the conversion of the sick days.

Please complete and submit this form to the Business Office.

Name: _____

Assignment/Building: _____ Bargaining Unit/Association: _____

of Days Requesting to Convert _____

at a Rate of \$5.50 Per Day (Food Serv.) \$ _____

at a Rate of \$6.50 Per Day (Bus Driver) \$ _____

Balance of Sick Leave Remaining _____

Employee Signature _____ Date _____

Office Use Only

Date Received: _____

Payment Approved in the amount \$ _____

Payment Denied: _____

Authorized Signature _____ Date _____